

**Pierpont Community and Technical
College Faculty Senate Meeting**

Friday, October 11th, 2024

216 Advanced Technology Center

No Teams recording is available for this meeting

I. Roll Call

<i>John Adair</i>	<i>Ironda Campbell</i>	<i>Nick George</i>	<i>Elliott Stricklin</i>
<i>Anthony Anobile</i>	<i>Janet Cole</i>	<i>Brad Gilbert</i>	
<i>Lori Barrett</i>	<i>Jennifer Ellison - absent</i>	<i>Jack Lowe</i>	
<i>Rachel-Plybon Beach</i>	<i>Stephanie Flaherty- absent</i>	<i>Bryanna Ordiway</i>	
<i>Les Boggess</i>	<i>Lisa Foster</i>	<i>Erika Rush</i>	

Faculty Representatives Present

*Business, Aviation, &
Technology:*

*General Education &
Professional Studies:*

Pam Hamilton

Health Sciences:

Melissa White

ACF Representative:

Vickie Findley

BOG Representative:

Susan Coffindaffer

SGA Representative:

Attending Deans:

David Beighley, Kari Coffindaffer

Faculty & Guests:

Milan Hayward

Call to Order

Senate President Anobile called the meeting to order at 1:04 pm in room 216 of the Advanced Technology Center. No virtual meeting option was available per Senate President Anobile's request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established on the agenda.

II. Welcome by the President

A. Senate President Anobile welcomed everyone to the October meeting.

III. Minutes of Previous Meeting(s)

A. Corrections to / Approval of September 13, 2024, Faculty Senate minutes.

1. Les Boggess motioned to approve the minutes. Nick George seconded the motion to approve the minutes. Senate President Anobile called the vote which passed unanimously.

IV. Senate President's Report

A. President Anobile reminded everyone that if you have any items you want to be addressed at a Meet and Confer, he meets with President Hayward one week prior to each Meet & Confer to review the agenda.

1. Les Boggess has concerns about the proposed changes to the Caperton Center Learning Commons and how that will impact students who congregate and study there. Similar issues are seen across all Pierpont campuses.

B. Bookstore items discussed:

1. Bookstore Committee notes from past years have been shared with some administrators. This topic will be brought back to the Faculty Senate November meeting.
2. Program coordinators need to submit Spring books to Follett prior to the deadline.

C. A clarification for learning tools such as Respondus Lockdown browser and EdPuzzle was discussed in a meeting with the Provost, with plans for adding this topic to the Meet & Confer agenda.

D. There have been issues with finding items approved through the Senate in previous years. These are official records that are eventually added to the Handbook by the Provost. President Anobile will be working with Secretary Rush to make items easier to find. Anyone having trouble finding any items in the Senate files can contact either Tony or Erika.

V. Administrative Reports

A. President Milan Hayward discussed the \$1.5 million federal funding grant approved last year for new Virtual Reality (VR) equipment and IT support to supplement learning.

1. A revised proposal included equipment deemed most relevant and reserved money for the following positions:
 - a. VR Curricular specialist to staff the VR lab and support faculty in adding VR to curriculum
 - b. Outreach coordinator
2. Infrastructure is being updated, positions are being filled, and equipment can begin to be ordered.
3. Provost Waide is the point-of-contact for VR curriculum issues
4. The VR classroom will be located in 115 ATC. Current class schedules are being rearranged by the Deans to accommodate for the transition.
5. It is hoped that the VR lab will be available in Spring 2025.

VI. Faculty Representation and Committees

A. ACF Report: Vickie Findley

1. The Fall Retreat for planning agendas will be at the Stonewall Resort on Nov 8-9, 2024.
2. Send any concerns you would like to have brought to the ACF agenda to Vickie before Nov 8. Some items of concerns already raised by Pierpont or other institutions include:
 - a. Tenure
 - b. Concealed weapons on campus
 - c. Electronic library
 - d. Elimination of Faculty Senate input on topics such as removal of journal subscriptions and development of new faculty evaluation forms.
3. The Shared Governance structure has not been finalized and will not be shared at the retreat.
4. Ironda Campbell commented that she agrees with the concerns listed.
5. Rachel Plybon-Beach reminded everyone that the ACF rep meets with legislators and law makers.

B. Board of Governors Report: Susan Coffindaffer (copy available in the Oct folder)

1. BOG met 9/17/24 and approved policies involving gift acceptance and flexible scheduling.
2. The Furloughs and Reduction in Employee Workforce policy has been amended with a comment period ending 10/17/24.
3. The present plan for the ATC 3rd floor was discussed as an informational item, with no voting. Susan mentioned that the plan does not have associated costs listed, but an assurance that the plan will be completed within budget.
4. The BOG was not ready to approve the Strategic Plan, that did not have enough associated cost analysis. A special meeting will be held to vote on the approved Strategic Plan.
5. A report on early childhood in Harrison versus Marion County Boards of Education with discussed.
6. The Braxton campus has activity again within Health Sciences.
7. The November 12 BOG meeting is to be rescheduled.
8. Brian Bozarth is no longer a BOG member. Nathan Weese is a new BOG member.
9. Brad Gilbert asked about the status of the new Aviation building. Plans have not yet been finalized.

C. SGA Report: provided by Jessica Barker, Student Government President, prior to the meeting

1. SGA is finalizing plans for Dr. Hayward's inauguration in November.
2. Two contests will be held during Pierpont's Trick or Treat on Tues Oct 29. Details will be shared in the next Pierpont E-newsletter.
 - a. Costume contest

- b. Pumpkin decorating contest
- 3. SGA is in discussions to create a partnership with the Mountaineer Food Bank.
- 4. SGA is planning a tour of WVU for students who are interested in going to a 4-year university after graduation from Pierpont. Interested students should contact Jessica.
- 5. CHOP is planning to make cookies in support of the blood drive on Thur 10/31/24 hosted by the Student MLT Association.

D. Committee Reports

- 1. General comments from President Anobile:
 - a. Committee chairs or a designated representative should be available to offer a report on the committee status each month at the Faculty Senate meeting.
 - b. Committee chairs should invite Tony to all committee meetings so that he can attend if available.
- 2. Curriculum Committee:
 - a. Susan Coffindaffer reported that there will be two proposals brought to Faculty Senate in November.
 - b. Any faculty with curriculum proposals should work with their Dean and school faculty to help ease the process.
- 2. Online Learning:
 - a. Erika Rush reported that the committee met on Oct 11 and received updates on Blackboard Ultra training by Robin Strader.
 - 1) Bulk of training sessions are now complete. Next steps for training will be sent out by email, with anticipated transition of Spring 2025 courses.
 - 2) Although Robin is no longer a full-time employee, she will be meeting with individual faculty to plan Spring course transitions to Ultra.
 - 3) Winter Intercession courses will not be offered in Ultra.
 - 4) Short, face-to-face brown bag lunch training sessions on a single Blackboard tool may be set up in the future.
 - b. Strategies to increase student engagement & interactions in online courses can be piloted by programs or schools.
 - 1) Health Sciences has purchased a school license for EdPuzzle as a trial for the college after requests from faculty in several programs.
 - 2) EdPuzzle can only be embedded in Blackboard with Institutional license.
 - 3) Robin reminded faculty to consider how the use of tools outside of Blackboard will affect engagement reports for both students and instructors within courses.
 - c. The Committee will complete a review and update of the Course Survey, with faculty input, as our targeted project for the academic year.
 - d. AI options as listed in course syllabi will be researched by the committee to make suggestions for usage and training.

3. General Education:
 - a. Susan Coffindaffer reported, with Vickie Findley confirming, that Professional, Critical Thinking, and Global Awareness/Diversity learning modules (prepared by Suzan Clemens) will be added into Intro or other designated courses by the end of fall 2024, as determined by the Dean, for curricular or co-curricular learning.
 - b. General Education rubrics approved in Spring of 2024 are currently located in the Faculty Senate TEAMS drive in the May 2024 meeting folder.
 - c. President Anobile will be working with Provost Waide to determine a more accessible file location for approved Senate business, like the Gen Ed rubrics.
4. Faculty Development and Welfare Committee:
 - a. The committee is in discussion with Kathy Hypes to create a foundation for faculty to raise funds for faculty awards.
 - b. See Old Business for additional committee items.

VII. Old Business

A. Aviation Center IT issues

1. Audio-visual issues with the Aviation Center classroom have been remedied.
2. Brad Gilbert reported that JT Bowers discussed some challenges to the issues IT is facing with him to help clear up confusion.
3. Dr. Hayward commented that JT helped to clarify issues and that connectivity at the Aviation building has been elevated to a level 1 priority that is in progress.
4. Vickie Findley commented that Pierpont does not own the Aviation building and that maybe negotiation with Fairmont State to share costs should be considered.

B. Faculty Development & Welfare Committee

1. Professional Development Week follow-up
 - a. Bryanna Ordiway reported that the committee is having further discussions with Provost Waide to see how they can be more involved in Professional Development week.
2. Adjunct pay scale
 - a. Deans are looking at the adjunct pay scale to determine if adjustments should be recommended.

VIII. New Business

A. **Discussion of BOG policy 59 Furloughs and Reductions in Employee Workforce

1. Several items changed under the proposed policy out for comment:
 - a. Full-time classified staff will no longer hold seniority
 - b. Reductions in faculty by discipline or changes to faculty assignments by program or location can be made as determined by the President.
 - c. The appeals process will change from calendar days to workdays.
 - d. No new faculty positions will be created during times of financial hardship.

- e. Pierpont email can be substituted for Certified mail and can be used to terminate an employee.
 - f. If there is a conflict in rank or seniority for faculty, for example a more senior Assistant Professor and a less senior Associate Professor, annual evaluations will be reviewed to help in decisions.
 - 2. Rachel Plybon-Beach motioned to make a collective response as a Faculty Senate to the BOG policy 59 Furloughs and Reductions in Employee Workforce. Jack Lowe seconded the motion. Senate President Anobile called the vote which passed unanimously.
 - 3. Ironda Campbell made a motion to give Susan Coffindaffer the power to collect responses, correlate messages, and make a collective statement. Rachel Plybon-Beach seconded the motion. Senate President Anobile called the vote which passed unanimously.

- IX. Open Forum and Discussion
 - A. Erika Rush brought up IT log-on issues that occur near password change that affect both faculty and students.
 - B. Rachel Plybon-Beach asked whether Respondus will be an institutional requirement.

- X. Announcements:
 - A. Oct 22 Special BOG meeting
 - B. Oct 23-Meet and Confer, Caperton Center
 - C. Oct 29-Pierpont Trick or Treat
 - D. Oct 31-Blood Drive, ATC 216
 - E. Nov 8 -Faculty Senate meeting, Middletown Commons
 - F. Nov 11-15 Investiture Week
 - G. Nov 12 BOG Meeting to be rescheduled
 - H. Nov 14 Community Education Day

- XI. Adjournment
 - A. With no further business or announcements, a movement was made by Lori Barrett to adjourn and seconded by Brad Gilbert. The meeting was adjourned at 2:53 pm.

Respectfully submitted,
Erika Rush
2024 – 2026 Pierpont Faculty Senate Secretary