

**PIERPONT COMMUNITY & TECHNICAL COLLEGE
BOARD OF GOVERNORS**

IT and Data Reporting Committee Meeting

**Tuesday, February 18, 2025
11:00 AM**

**Pierpont's Advanced Technology Center (ATC)
500 Galliher Drive
Fairmont, WV 26554
Room 216A**

MINUTES

Notice of Meeting

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors IT and Data Reporting Committee was held on February 18, 2025, beginning at 11:00 AM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

Committee Members Present: Jeffrey Powell – Committee Chair, Jessica Killon, Vickie Findley, and Anthony Hinton

Committee Members Absent:

Other Board Members Present: Lisa Lang, Christine Miller, Juanita Nickerson, and Joanne Seasholtz

Others Present: Members of the President's Cabinet, faculty, staff, and others

I. Call to Order

Jeffrey Powell called the meeting to order at 11:02 AM.

II. Approval of Minutes – November 19, 2024

Anthony Hinton moved to approve the November 19 meeting minutes. Jessica Killon seconded the motion. All agreed. Motion carried.

III. IT Updates

JT Bowers provided updates on the Windows 11 upgrade, VR room, and Banner Self Service 9 (**Attachment A**).

IV. HLC Updates

Olivia Boltz reported that in December, the HLC Project Plan was reviewed. In January, project plan members, including Michael Waide, George Perich, and Amanda Hawkinberry, met to work on Criterion 2C, examining two different drafts and collecting supporting evidence for the report. The HLC Assurance Argument Working Group, which includes Nancy Parks, David Beighley, Joanne Seasholtz, Lisa Lang, Carolyn Long, and Anthony Hinton, will meet on Thursday to review drafts and evidence. Each criterion report and its accompanying evidence will be reviewed by the Cabinet and the Board for approval.

V. Adjournment

There being no further business, Jessica Killon moved to adjourn the meeting. Anthony Hinton seconded the motion. All agreed. Motion carried.

Respectfully submitted by Amanda N. Hawkinberry



Mission Statement: To provide accessible, responsive, comprehensive education that works
Vision: To empower individuals and strengthen communities through exceptional training and educational pathways
Tagline: Education that works!

BOG IT and Data Reporting Committee

Information Technology

2/18/25

Windows 11 Upgrade

Microsoft has set the end-of-life for Windows 10 for October 2025. After the EOL date, Microsoft will no longer support/update Windows 10 without paying an extra fee to extend service for critical updates only.

The IT department began phasing Windows 10 out over the past several months with the classroom hardware refresh. All new computers and upgraded computers will have the Pierpont image installed, helping with managing the inventory.

The IT department is now beginning a weekly upgrade of all employee/staff devices. The upgrade is planned to take place over the next 6 weeks. Eligible computers will upgrade to Windows 11.

IT will begin refreshing employees' computers in the upcoming budget year starting with the ones that are unable to upgrade to Windows 11, then moving to the oldest devices next.

VR Room Update

Room 115 has been painted, and power and network connections have been installed. The TVs are mounted on the walls. The storage closet will be used for the networking rack and equipment storage. A fiber run was installed from the new network closet back to the data center to provide connection for the new wireless access points that will run the VR headsets in the room.

There are two large orders that will still need to be purchased, and both have been sent to the Governor to review due to the new Executive Order for all purchases over \$100,000.

The VR Software/VR Headsets will need to go out to RFP once the Governor approves.

The Anotomage VR tables are purchased directly from the vendor and are a sole source.

IT is waiting as close as possible to order the hardware to not allow warranty to elapse with equipment sitting in storage.

Banner Self Service 9

The end-of-life for SSB8 is Fall of 2025.

The Institution had a kick-off call with SIG on 1/23/25. The first meeting was for introductions and setting up a timetable for weekly meetings with each affected department.

The areas that will be affected in this upgrade are AR, Student, Finance, and Financial Aid.

This is all front-end and does not upgrade the backend database.