

**Pierpont Community and Technical
College Faculty Senate Meeting**

Friday, December 13th, 2024

Gaston Caperton Center

Teaching & Learning Commons

No Teams recording is available for this meeting

I. Roll Call

<i>John Adair</i>	<i>Ironda Campbell</i>	<i>Nick George</i>	<i>Elliott Stricklin absent</i>
<i>Anthony Anobile</i>	<i>Janet Cole</i>	<i>Brad Gilbert</i>	
<i>Lori Barrett</i>	<i>Jennifer Ellison</i>	<i>Jack Lowe absent</i>	
<i>Rachel-Plybon Beach</i>	<i>Stephanie Flaherty</i>	<i>Bryanna Ordiway</i>	
<i>Les Boggess</i>	<i>Lisa Foster</i>	<i>Erika Rush</i>	

Faculty Representatives Present

*Business, Aviation, &
Technology:*

*General Education &
Professional Studies:*

Health Sciences: Melissa White

ACF Representative: Vickie Findley

BOG Representative: Susan Coffindaffer

SGA Representative:

Attending Deans: Kari Coffindaffer

Faculty & Guests: Robin Strader

Call to Order

Senate President Anobile called the meeting to order at 1:03 pm in the Teaching & Learning Commons at the Gaston Caperton Center. No virtual meeting option was available per Senate President Anobile's request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established on the agenda.

II. Welcome by the President

A. Senate President Anobile welcomed everyone to the December meeting.

III. Minutes of Previous Meeting(s)

A. Corrections to / Approval of November 8, 2024, Faculty Senate minutes.

1. Erika Rush motioned to approve the minutes with corrections. Les Boggess seconded the motion. Senate President Anobile called the vote which passed unanimously.

IV. Senate President's Report

- A. President Anobile reported that he has not met with either Provost Waide or President Hayward.
- B. No update on student spaces at Caperton Center or around the campuses
- C. No update on adjunct pay scale
- D. No update on when President Hayward will return to campus
- E. No update on Follett bookstore. Kudos to Faculty for putting book requests in on time
- F. After speaking briefly to BOG Chairman Hinkle, President Anobile affirmed the Chairman's support for the mission of Pierpont and
- G. President Anobile spoke briefly to BOG Chairman Hinkle and wants to reassure faculty that he feels Chairman Hinkle supports the mission of Pierpont and is committed to the success of the college.
- H. Dale Bradley is delaying his retirement. Shelly Tharpe is retiring, but will continue to work in a part-time capacity.

V. Administrative Reports-none

VI. Faculty Representation and Committees

A. ACF Report: Vickie Findley

1. The ACF Retreat at Stonewall was interesting. Many concerns were discussed involving libraries, pay raises, PEIA, DEI legislation, and the book ban bill.
2. PEIA is a big concern due to anticipated increase in costs since WVU and Marshall pulled out of the system.
3. Other CTCs in the state have mandated that faculty be in offices 37.5 hours per week. It is possible this could be mandated at a state level.
 - a. Discussions included reports that Deans can pull to determine faculty time spent in Blackboard.
4. Ms. Findley feels that Pierpont is ahead of the game compared to most other CTCs.
5. ACF will be meeting in Jan on TEAMS and in Feb.

B. Board of Governors Report: Susan Coffindaffer-

1. The BOG met twice, Nov 19 and Dec 5.
 - a. On Nov 19, Dale Bradley provided an annual audit where the CFI dropped to below 1. This is seen as a concern if it remains below one for consecutive years. Mr. Bradley has a plan and expects the CFI to be greater than 1 next year.
 - b. On Dec 5, the BOG voted to use money to complete essential upgrades to Banner. A request was made for a cost analysis to upgrade classroom doors to allow for latching inside the room.
 - c. All other BOG discussions were in executive session.

2. Ms. Coffindaffer expressed that she feels that the faculty would be better served by selecting a BOG representative who has a better relationship with the BOG.
 - a. Disagreements between Chairman Hinkle and Susan exist over the power of an individual board member to conduct investigations.
 - b. Brad Gilbert commented that he feels there may be a conflict of interest if an Aviation faculty member became the BOG rep.
 - c. Ironda Campbell asked if Vickie Findley was willing to also serve as the BOG representative, since she is currently serving as the ACF representative.
3. Tony Anobile thanked Susan for the work she has done for the college and assured her that she has full confidence of the faculty. President Anobile accepted Susan's wishes, knowing she is asking for the best interest of the school and asked for the resignation in writing.

C. SGA Report: Jessica Barker, Student Government President

1. SGA is planning a 1920's themed Winter Formal with DJ and refreshments that will be free/no cost to students on Feb 21, 2025, 7pm in room 148/149 Caperton Center. The theme is Great Gatsby and colors will be Black and Gold.
2. SGA will be meeting again on Jan 7. Faculty, please encourage students to join SGA who meet every Monday at noon in room 112 ATC. TEAMS meeting options are also available.
3. SGA and the Pierpont Pride Academy marched in the Clarksburg Winter Fest parade on Dec 6.
4. Student Services is planning a weekend trip to New York City leaving Fri Dec 13. A charter bus has been rented and 12 of 20 seats were booked.
5. President Anobile applauded Jessica for being a good representative for Pierpont.

D. Committee Reports

1. Curriculum Committee: see New Business for 6 new curriculum proposals
2. Erika Rush reported that the December Online Learning Committee meeting has been postponed until Jan 2025 due to final exam commitments by committee members.
3. Bryanna Ordiway reported that the Faculty Development & Welfare committee worked on a draft of Professional Development week. President Anobile expressed his appreciation of the work done by the committee to get more time for faculty to be able to prepare for classes.

VII. Old Business

- A. Student spaces at campus locations-No update, but Jessica Barker commented that she didn't think that the Teaching & Learning Commons spaces for students should be taken away.

VIII. New Business

A. ** Curriculum proposals recommended for approval:

Drafting/Design and Applied Design (BAT) (Kari Coffindaffer)

Proposal No.	Proposal	Type	Description
24-25-20	Applied Design, Advanced Skill Set	Program Inactivation	
24-25-21	CAD (Computer Aided Drafting), Advanced Skill Set	Program Inactivation	
24-25-22	Design Software, Skill Set	Program Inactivation	
24-25-23	Web Design, Skill Set	Program Inactivation	

Aviation Maintenance Technology (AVMT) (Brad Gilbert)

Proposal No.	Proposal	Type	Description
24-25-25	AVMT 1105 – Aircraft Utility Systems	Course Inactivation Form	

Medical Billing and Coding (Health Sciences)

Proposal No.	Proposal	Type	Description
24-25-29	Medical Billing and Coding, C.A.S.	Program Change	Limits students to a Fall start.

1. Les Boggess made a motion to approve curriculum proposal as a group. Lisa Foster seconded the motion. Senate President Anobile called the vote which passed unanimously.
2. Rachel Plybon-Beach made a motion to approve all curriculum proposals. Ironda Campbell seconded the motion. Senate President Anobile called the vote which passed unanimously.

IX. Open Forum and Discussion

- A. Robin Strader gave a report on Blackboard Ultra transition.
 - 1. Open computer lab time will be rescheduled from today until a time more faculty are able to come to work on their Ultra course shells.
 - 2. Spring course shells are in Blackboard Ultra and Spring course enrollments will show up by tomorrow.
 - 3. Spring courses should be rolled from the new Master Shells, not old courses.
 - 4. Face-to-face classes used for more than the gradebook will need a Master Shell created.
 - 5. Additional adjunct training will be available during Professional Development Week, including online and evening hours.
- B. Bryanna Ordiway mentioned having difficulties with scheduling final exams at the Caperton Center. The Pierpont exam schedule for a course does not necessarily correspond to the classroom schedule for that course. As such, some rooms typically used by a class were not available for the exams because they were scheduled for public use at that time.
 - 1. Discussion ensued regarding the use of Banner to schedule conference rooms and a separate scheduling calendar for the Caperton Center.
- C. President Anobile asked for nominations for BOG representative. Discussions included whether someone could serve as both ACF rep and BOG rep.
 - 1. Rachel Plybon-Beach nominated Vickie Findley to finish out Susan Coffindaffer's term until May 2025. Erika Rush seconded the motion. Senate President Anobile called the vote which passed unanimously.
- D. Rachel Plybon-Beach announced she has resigned from Pierpont. Her last day will be Jan 3, 2025. Her role as Vice President of the Faculty Senate will need to be replaced.
 - 1. Erika Rush nominated Bryanna Ordiway to finish out Rachel's VP term. Rachel Plybon-Beach seconded the motion. Ms Ordiway turned down the position.
 - 2. Stephanie Newbrough nominated Lisa Foster to finish out the VP term. Les Boggess seconded the motion. Senate President Anobile called the vote which passed unanimously.
- E. President Anobile will reach out to the Deans to discuss replacement of Senators and changes to committees that will need to occur due to Rachel's resignation.
- F. Kudos to Lisa Foster and the Respiratory Therapy program for receiving another year of accreditation.
- G. Tony asked that senators remember to reach out to your school's faculty before each Executive Committee meeting, which occurs the Thursday one week before a Faculty Senate meeting. School Executive representatives can then get items the faculty would like to see addressed on the Senate meeting agenda.

X. Announcements:

- A. Sat Dec 14 Feast of the Seven Fishes, Main St, Fairmont, 10a-5p
- B. Mon Dec 16 Final Grades due
- C. Mon Dec 16-Holiday luncheon, noon, Bridgeport Conference Center
- D. Wed Dec 18-Course Assessments due to Assistant Deans
- E. Fri Jan 17-Courses must be completed in Blackboard Ultra
- F. Tues Jan 21-Fri Jan 24-Professional Development Week

XI. Adjournment

- A. With no further business or announcements, a movement was made by Les Boggess to adjourn and seconded by Ironda Campbell. The meeting was adjourned at 2:37 pm.

Respectfully submitted,

Erika Rush

2024 – 2026 Pierpont Faculty Senate Secretary