

## Foundation Fellow Award (cont.)

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### Foundation Fellow Award

<b>Eligibility</b>	The Fairmont State University Foundation Fellow Program is open to all full-time faculty members at either Fairmont State University or Pierpont Community and Technical College.
<b>Award</b>	The Pierpont portion of the award for 2016 is \$1500
<b>Application Process</b>	<p><b>Proposal Objectives</b></p> <p>Applicants are encouraged to design activities, projects, or programs which will contribute to their own professional development, benefit their students, and align with the mission of Fairmont State University and/or Pierpont Community and Technical College.</p> <p><b>Proposal Format</b></p> <p>Proposals by applicants should include the following:</p> <ul style="list-style-type: none"><li>• A precise description of the nature and purpose of the project with the supporting materials;</li><li>• Applicant's previous achievements and funding;</li><li>• A concrete explanation of the specific benefits that the faculty member, students, university, and/or community will derive from the proposed activity;</li><li>• A calendar of the activities in which the faculty member will engage, including a proposed date of completion;</li><li>• A letter from the Dean or Chair indicating that the proposal has been discussed and that possible ramifications for the school have been considered;</li><li>• A detailed budget.</li></ul> <p>Submit the finished proposal to the Faculty Development Committee in care <a href="mailto:facdevpierpont@pierpont.edu">facdevpierpont@pierpont.edu</a>.</p>
<b>Application Deadline</b>	Extended to February 22, 2016
<b>Selection Criteria</b>	The Faculty Development Committee will notify each applicant when the proposal is received by the committee. The Faculty Development Committee will consider each proposal carefully, per the Rubric posted on the Center for Teaching Excellence, and forward a recommendation to the Provost and Vice President for Academic Affairs and

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to the President. The recommendation will then be forwarded to the Executive Committee of the Foundation for final approval. The award is announced during the spring semester.

**Recipient Responsibilities** The project must be that described in the proposal and normally must occur during the period specified in the proposal. In some situations, such as with research projects, the result of the project may be reported beyond the academic year.

A mid-year progress report is to be submitted to the committee by mid-September and a final report by January 15 of the year following the announcement of the award.

The report should specifically explain the accomplishments of the project and its benefit to the recipient, students, institution, and community. The report must include a detailed accounting of the expenditures of the funds.

After reports are submitted to the committee chair, they are forwarded to the President, Provost and Vice President of Academic Affairs, Director of the Foundation, and the Faculty Development Committee. The Foundation Fellow may be called upon to make presentations relative to the activity for which funding was received.

**Purpose & History** In 1993, the Foundation initiated and funded a program for faculty development called the Fairmont State University Foundation Fellow Program. The Faculty Development Committee recommends one person to be named Foundation Fellow for the calendar year.