

Returning Users: Hiring Manager Site

How to Login:

For Fairmont State employees, go to www.fairmontstate.edu, under Quick Links, select myFairmontState. Click on LOGIN button> Enter your UCA and password>Click on icon, HR PeopleAdmin.

For Pierpont employees, go to www.pierpont.edu, click on Faculty & Staff, click on Pierpont Portal. Click on icon> HR PeopleAdmin> Enter your UCA and password.

ARE YOU A MEMBER OF A SEARCH COMMITTEE? If so, please do not create a request for a user account. The supervisor/hiring manager for the search can provide you with a “guest user account” and “password” so that you may log in and complete your review.

Once you have the guest user account and password, login by clicking on the **Human Resources (Guest Login)** link located under the Employee Menu section. Once you’re on the Hiring Manager’s site, click on “**Guest User Login**” and enter the user name and password.