

**Pierpont Community & Technical College**  
**BOARD OF GOVERNORS**  
**MINUTES**  
September 15, 2009

**Call to Order**

A meeting of the Pierpont Community & Technical College Board of Governors was held on September 15, 2009 beginning at 1:00 p.m. in 219 Hardway Hall. Present at the meeting were Board Members: Leslie Lovett, Beverly Jones, James Griffin, John P. Jones, Dixie Copley, Kyle Hamilton, Ryan Houser, Jeff Tucker, Earl McConnell and Linda Aman.

Absent were Eugene Weaver and Rick Pruitte.

Chair James Griffin called the meeting to order.

**Approval of Minutes**

Kyle Hamilton moved that the minutes of the June 23, 2009 and August 13, 2009 meetings be approved. Motion carried.

**Constituent Reports**

Tom Stose presented the Faculty Assembly Report.  
Mary Jo Rutherford presented the Classified Staff Report.  
Ryan Houser presented the Student Government Report.  
Keith Foster presented the Foundation Report.  
Devanna Corley presented the Alumni Association Report.  
Rusty Elliott presented the Athletic Association Report.

**Finance Report**

Dale Bradley presented on Pierpont Community & Technical College Unrestricted Education and General and Fund Manager Budgets.

**Capital Projects Budget Adjustment**

Dale Bradley presented information on the Capital Projects Budget Adjustment for Fiscal Year 2010. The resolution was to reduce the overall budget by \$133,032 for the fiscal year. Dixie Copley moved to approve the adjustment to the Capital Projects budget as presented. Beverly Jones seconded the motion. Motion carried.

## **Mercer Scale Progression for Classified Staff**

Dale Bradley presented on Mercer scale step increase given to the classified staff.

## **Program Reviews**

Rich McCormick presented the following Program Reviews for board approval: Physical Therapy Assistant, Medical Laboratory Technology, Health Information Technology and Interpreter Training Program. A motion was made by Kyle Hamilton to approve the continuation of all four programs at the current level of activity. Dixie Copley seconded the motion. Motion carried.

## **Fall 2009 Enrollment Report**

Rick Porto presented early enrollment data for the fall 2009 semester. Pierpont showed gains in both FTE and headcount.

## **President's Report**

Jennifer Weist delivered the report in President Blair Montgomery's absence. She discussed the continued relationship between the local one-stop system and Pierpont and provided details about the Build It, Keep It, and Share It project conducted over the summer. The site selection process for the Advanced Technology Center continues. The list of sites has been narrowed to several sites in Marion County. Pierpont has submitted a capital projects request to the WV Community and Technical College System. The request included funds for upgrades and repairs at the National Aerospace Education Center, facility expansion in Morgantown and a 50,000 square foot classroom facility to be built in conjunction with the Advanced Technology Center. Pierpont has submitted a FIPSE grant proposal designed to help bolster services to adult students enrolled in off campus locations. The TV Ad Campaign has concluded and was very successful. Web traffic on the Pierpont site has more than doubled since the ads begun. The Power Plant Program will graduate its first class in December. The Heavy Equipment Program will begin as a pilot in the second 8 week term.

## **New Business**

Chair Jim Griffin wanted to thank Dr. Krepel, Andy Kniceley, and President Montgomery for their support of Pierpont's request that the WV Community College Council approve revisions to the Joint Operating Agreement for Academic Programs and the Memorandum of Agreement for the Delivery of Associate Degree Programs governing the delivery of associate degree programs in Engineering Technology and Nursing.

## **Separation of Assets and Liabilities**

Chair Jim Griffin expressed his desire to establish an Ad Hoc Committee to focus on the Separation of Assets and Liabilities agreement with the University. He opened the floor for volunteers. Dixie Copley and Kyle Hamilton agreed to serve on the committee.

### **Executive Session**

Dixie Copley moved pursuant to 6-9A-4-2b of the WV Code that the Board go into Executive Session to discuss personnel and personal matters, which if discussed in public might adversely affect the reputation of any person. Earl McConnell seconded. Motion carried.

At the end of the executive session Dixie Copley moved that this Board adjourn executive session and reconvene in open session. Kyle Hamilton seconded. Motion carried.

Following the executive session Chair Griffin authorized Jennifer Weist and staff to begin work on a Request for Proposals to secure services for an executive search firm needed to select a President for Pierpont. The RFP will be reviewed and approved by the Executive Committee before being made public.

### **Adjournment**

There being no further business, the meeting was adjourned at 3:00 p.m.