

**Pierpont Community and Technical
College Faculty Senate Meeting**

Friday, April 12th, 2024

216 Advanced Technology Center

No Teams recording is available for this meeting

I. Roll Call

<i>Anthony Anobile- proxy Pam Hamilton</i>	<i>Jennifer Ellison</i>	<i>Nick George</i>	<i>Stephanie Newbrough absent</i>
<i>Rachel Plybon-Beach</i>	<i>Sara Feltz</i>	<i>Brad Gilbert</i>	<i>Bryanna Ordiway</i>
<i>Les Boggess</i>	<i>Vickie Findley</i>	<i>Blake Lilliard</i>	<i>Erika Rush</i>
<i>Ironda Campbell</i>	<i>Lisa Foster- proxy Sherri Craddock</i>	<i>Jack Lowe</i>	<i>Elliott Stricklin</i>
<i>Janet Cole</i>			<i>Melissa White</i>

Faculty Representatives Present

*Business, Aviation, &
Technology:*

*General Education &
Professional Studies:*

Pam Hamilton

Health Sciences:

ACF Representative:

BOG Representative:

Susan Coffindaffer

SGA Representative:

Jessica Barker

Attending Deans:

Amy Cunningham, Kari Coffindaffer, David Beighley

Faculty & Guests:

Call to Order

Senate President Findley called the meeting to order at 1:07 pm in room 216 of the Advanced Technology Center. No virtual meeting option was available per Senate President Findley's request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established on the agenda.

- II. Welcome by the President
 - A. Senate President Findley welcomed everyone to the March meeting.
- III. Minutes of Previous Meeting(s)
 - A. Corrections to / Approval of Mar 8, 2024, Faculty Senate minutes.
 - B. Les Boggess motioned to approve the minutes. Jack Lowe seconded the motion to approve the minutes. Senate President Findley called the vote which passed unanimously.
- IV. Senate President's Report
 - A. Work on the Shared Governance structure is moving forward. Two committees, consisting of members from staff, faculty, and students, will be meeting in April and May. The committees will each create a proposal regarding one of the items below. The committees will then exchange their ideas before submitting a proposal.
 - 1. Advisory Council structure and function, with consideration of how information is moved from committees to the council.
 - 2. Committee structure and function
 - B. Meet & Confer meetings will continue but may be renamed.
 - C. Officers for Faculty Senate will be elected at the May Faculty Senate meeting. President Findley will serve as Ex-officio of the Executive Committee.
- V. Administrative Reports-none
- VI. Faculty Representation and Committees
 - A. ACF Report: Anthony Anobile
 - 1. No report: ACF has not met since last Faculty Senate meeting.
 - B. Board of Governors Report: Susan Coffindaffer
 - 1. Topics discussed were Employee Survey, Enrollment, and a proposed tuition increase.
 - C. SGA Report – Jessica Barker, Student Government Senator
 - 1. Student government will be sponsoring “Dog Days”, a de-stress event in April to play with adoptable puppies from the Marion County Humane Society
 - 2. April 30th will be the End of Year picnic at the ATC, with possible plans to expand to the Caperton Center
 - 3. Office space at the Caperton Center will be allotted for SGA
 - 4. SGA officer elections will be held soon
 - 5. SGA has been participating in the ongoing Shared Governance planning committees
 - D. Committee Reports
 - 1. Curriculum: see New Business
- VII. Old Business
 - A. Shared Governance
 - 1. See previous Senate President's Report for an update to Shared Governance planning

VIII. New Business

A. Curriculum proposals recommended for approval:

Applied Design

Proposal No.	Proposal	Type	Description
23-24-18	APPD 2200 – Design Thinking	Course Change	Revise course description, in-coming expectations, student learning outcomes, course outline, and assessment measures.

Applied Design, Fashion Merchandising, A.A.S.

Proposal No.	Proposal	Type	Description
23-24-21.1	FSMD 2216— Retail and Apparel Merchandising	New Course	Create FSMD 2216, a required course, to examine fashion retail processes and strategies, with a focus on apparel production and accessories merchandising.
23-24-21.2	FSMD 2217— Visual Merchandising	New Course	Create FSMD 2217, a required course, on visual merchandising (i.e., displays) for retail stores. Replaces APPD 2217.
23-24-21.3	FSMD 2218— Merchandising Media	New Course	Create FSMD 2218, a required course, focusing on a design marketing project and social media’s role in online retail and business.

General Education—Chemistry

Proposal No.	Proposal	Type	Description
23-24-27	CHM 1101— Lecture	Course Change	Separate the lecture portion of CHM 1101 into a 3-credit course.
23-24-28	CHM 1101L— Lab	Course Change	Separate the lab portion of CHM 1101 into a 1-credit course.

Health Science—Respiratory Therapy, A.A.S.

Proposal No.	Proposal	Type	Description
23-24-33.1	RESP 1101, Introduction to Respiratory Care	Course Change	Revise course description. Revise outcome competencies to align with credentialing body’s exam matrix.
23-24-33.2	RESP 1105, Clinical Theory Lecture	Course Change	Change course prerequisites. Revise course description. Revise outcome competencies to align with credentialing body’s exam matrix.
23-24-33.3	RESP 1106, Clinical Theory Lab	Course Change	Revise outcome competencies to align with credentialing body’s exam matrix.
23-24-33.4	RESP 1107, Mechanical Ventilation I Lecture	Course Change	Revise outcome competencies to align with credentialing body’s exam matrix.

23-24-33.5	RESP 1108, Mechanical Ventilation I Lab	Course Change	Revise outcome competencies to align with credentialing body's exam matrix.
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1. Melissa White asked about approving some but not all curriculum proposals within the respiratory program changes.
 - a. Susan Coffindaffer responded that nothing being approved in the Respiratory group of proposals affects other courses or programs.
2. Jennifer Ellison made a motion to consider all Curriculum proposals as a group. Pam Hamilton seconded the motion. Senate President Findley called the vote which passed unanimously.
3. Brad Gilbert motioned to approve the group of curriculum proposal. Ironda Cambell seconded the motion. Senate President Findley called the vote which passed unanimously.

B. Faculty Requirements

1. Associate Provost David Beighley presented the Recommendation for Faculty Qualifications (copy available in the TEAMS Apr folder) for endorsement by Faculty Senate.
 - a. The recommendations are Pierpont's response to the HLC action in Nov 2023 and are not related to Human Resources.
 - b. These recommendations have previously been shared with Program Coordinators.
 - c. Additional qualifications about General Education Faculty were added.
2. Ironda Campbell commented about the general language used in the bulleted points under General Education Faculty.
3. Jennifer Ellison mentioned that the Faculty Credentialing Handbook is available on the Pierpont website.
4. Melissa White asked if research had been done on how other institutions qualify faculty to justify keeping the MS degree requirements.
 - a. Associate Provost Beighley explained it was researched and the MS degree is needed to allow for transfer of General Education courses.
5. Melissa White motioned to endorse the Recommendations for Faculty Qualifications. Rachel Beach seconded the motion. Senate President Findley called the vote which passed unanimously. Ironda Campbell abstained from voting.

IX. Open Forum and Discussion

- A. President Findley, concerned about the length of the agenda for the May meeting and the timeframe of the meeting in relation to the graduation ceremony events, asked if we should start the May 10 Faculty Senate meeting one-half hour earlier at 12:30pm.
 1. Rachel Beach motioned to change the May Senate meeting start time from 1pm to 12:30pm. Brad Gilbert seconded the motion. Senate President Findley called the vote which passed unanimously.
- B. Rachel Beach requested a virtual link to the Jun 12 Meet & Confer for 9-month faculty.
- C. Susan Coffindaffer stated that she and Vickie Findley will be attending the upcoming meeting to discuss renovations to the 3rd floor of the ATC, where 3 designs will be presented.
- D. Congratulations were offered to Sara Feltz for achieving Executive Chef certification and to Dr. Katie Roehrer for completing her dissertation.

- X. Announcements:
 - A. May 2 – Last Executive Committee meeting; Deadline to submit all requests for May meeting
 - B. May 3 – Standing Committee End of Year Reports due
 - C. May 10 – Faculty Senate at 12:30 pm Caperton Center
 - D. May 10 – Graduation Day ceremony
 - E. Jun 12 – Meet & Confer, ATC (none in May)

- XI. Adjournment
 - A. With no further business or announcements, a movement was made by Melissa White to adjourn and seconded by Blake Lilliard. The meeting was adjourned at ~1:45 pm.

Respectfully submitted,
Erika Rush
2023 – 2024 Pierpont Faculty Senate Secretary