

Pierpont Community and Technical College
Faculty Senate Meeting
 Friday, August 18th, 2023
 ATC 216

No Teams recording is available for this meeting

Faculty Representatives Present

Business, Aviation, & Technology:

*General Education &
Professional Studies:*

Pam Hamilton, Mark Staples

Health Sciences:

Wendy Singleton, Andrea Wamsley-Barr

ACF Representative:

Anthony Anobile

BoG Representative:

SGA Representative:

Attending Deans:

Deans Coffindaffer, Cunningham,
Beighley

Faculty & Guests:

President Milan Hayward, George Perich,
Provost Michael Waide

Excused:

I. Roll Call

<i>Anthony Anobile</i>	<i>Jennifer Ellison</i>	<i>Nick George</i>	<i>Stephanie Newbrough</i>
<i>Rachel Plybon Beach</i>	<i>Sara Feltz</i>	<i>Brad Gilbert</i>	<i>Bryanna Ordiway</i>
<i>Les Boggess</i>	<i>Vickie Findley</i>	<i>Blake Lilliard</i>	<i>Erika Rush</i>
<i>Ironda Campbell</i>	<i>Lisa Foster - absent (proxy- Sherri Craddock)</i>	<i>Jack Lowe</i>	<i>Elliott Stricklin</i>
			<i>Melissa White</i>

Call to Order

Senate President Findley called the meeting to order at 2:01 pm in room 216 of the ATC. No virtual meeting option was available per Senate President Findley's request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established with the agenda.

II. Welcome by the President

- a. Senate President Findley welcomed everyone to the August meeting, the first Faculty Senate meeting of the 2023-24 academic year.

III. Minutes of Previous Meeting(s)

- a. Corrections to / Approval of May 12, 2023 Faculty Senate minutes.
- b. Les Boggess motioned to approve minutes with corrections. Melissa White seconded the motion. Senate President Findley called the vote which passed unanimously.

IV. Senate President's Report (hard copy available in August Teams folder)

- a. President Vickie Findley stated that many committee meetings this year should be conducted by in-person business, considering that emails with student information can be shared to the student upon request. Faculty should be mindful of anecdotal comments made about students during committee business.
- b. Dates for 2023-2024 Faculty Senate meetings and all scheduled standing committee times have been posted in the TEAMS drive.
 - i. Standing committees shall meet once per month
 - ii. Non-standing committees shall meet at least once per academic year
 - iii. Faculty Senate Executive Committee will meet on first Thursday of the month
- c. Faculty Senate meeting minutes and agendas will be posted on the website once updated

V. Administrative Reports

- a. President Milan Hayward expressed thanks to faculty who worked on innovative projects over the summer. He is asking for input and help from faculty in creating a culture of caring at Pierpont for the following items:
 - i. Employee Recognition ceremony held in May will be an ongoing event and may be increased into monthly employee recognition. Faculty are asked to share any creative ideas they have on this topic.
 - ii. Identifying a process to elevate employee ideas for process changes.
 - iii. Strategic Planning implementation considerations
 - iv. A Prayer Breakfast will be held with faith leaders across the 13 counties, including Black faith groups, so that we can get a better grasp of minoritized communities in the region, while establishing relationships inclusive to all and share strategies and connections in our community.
- b. Provost Michael Waide expressed gratitude for faculty who worked during summer, helping in camps, advising and registration events, and shared governance & committee work.
 - i. HLC will be onsite in less than two months and will meet with Faculty Senate General Education, Admissions & Credits, and Curriculum Committees.
 - ii. As of 8/18/23, the Fall 2023 enrollment report (excluding high school students) compared to Fall 2022 is down 2%, which is the smallest trending deficit seen in a long time. Pierpont is expected to hit its flat enrollment goal. First-time freshman enrollment is up 14%. Several students have withdrawn this week citing problems with no one returning messages.
 - iii. The Deans will be meeting each week and inviting Faculty Senate President

- iv. Question from Rachel Plybon-Beach: Are we working on an inauguration for the new President?
 - 1. VP Hypes is working on a Presidential inauguration event at the Middletown Commons Event Center for welcoming President Milan Hayward.
- v. Reminder to staff and faculty of the Celebration of Blair Montgomery's Life to be held Sat Aug 26th at the ATC.
- c. George Perich, HR, reminded faculty to complete required Vector training courses done by Mon Aug 21.

VI. Faculty Representation and Committees

- a. ACF Report: Anthony Anobile – ACF
 - i. Anthony thanked Natalie Sypolt for helping him make a smooth transition to the role of ACF Representative.
 - ii. Next meeting is scheduled for Nov 3-5 at Stonewall to discuss the next year's agenda.
- b. Board of Governors Report: Susan Coffindaffer not present at Senate meeting. (See copy of report available in Teams folder) 2022-23 year end report provided as well as a list of 2023-2024 BOG meeting dates.
- c. SGA Report – (new SGA president not invited to meeting) no report.

VII. Old Business

- a. Committee on Committees Second reading- committee slate is not yet complete and cannot be voted on today. The Committee slate will be completed within next two weeks.
 - i. Les Boggess moved to table the second reading to the Committee on Committees; Rachel Plybon-Beach seconded the motion. Senate President Findley called the vote which passed unanimously.
 - ii. After the September Faculty Senate meeting, President Findley will call standing committees to meet and elect chairpersons.

VIII. New Business

- a. Committee processes
 - i. Curriculum Committee-Acculog (discussion):
 - 1. JJ has been asked to work with Curriculum Committee to establish new process to approval proposals working through Acculog.
 - 2. Jennifer Ellison has been asked to work with the Committee to help improve efficiency of processes
 - 3. The Deans and Senate President will also be working to help streamline the Curriculum Committee processes.
 - 4. Rachel Plybon-Beach mentioned deadlines and hard-stops put in place for Curriculum Committee business
 - a. Provost Waide offered that certain changes (>49% change to degree) require notification to the HLC or Department of Education and if these notifications are not made in time, Financial Aid cannot be offered.
 - b. Provost Waide also asked that group consider whether we want

the work of the previous Curriculum Committee group to move forward with a new group.

- b. Faculty Senate Constitution-approval for revision
 - i. Any revisions of the Constitution must be presented to the Faculty 30 days before a full Senate vote to allow timely feedback to Senator representatives in each school.
 - ii. A 2/3 vote of Senators is needed to pass the Constitution revisions.
 - iii. President Vickie Findley will appoint an Ad Hoc Committee to review and update the Constitution.

IX. Open Forum and Discussion

- a. Anthony Anobile questioned the lengthy process of selection of Committee on Committee representation.
 - i. Erika Rush stated that the current process, outlined in the Faculty Constitution and By-Laws, starts in April for each school, so that a first-read on the Committee list can occur in the May Faculty Senate meeting, with the second-read and approval in the August meeting. If faculty do not volunteer in a timely manner, the process is delayed.
 - ii. Provost Michael Waide explained that under the shared governance, Deans will not be assigning Committee work and that faculty need to volunteer for committee assignments.
 - iii. Provost Michael Waide also shared concern over lack of participation in the General Education Committee and the consequences for delays in committee work, such as not identifying a chair of Curriculum Committee until October.

X. Announcements:

- a. Faculty Senate Meeting Dates

Senate meetings are held on the second Friday of the designated months. The meeting will start at 1:00 p.m.

August 18, 2023	216	January	TBD
September 8, 2023	216	February 9, 2024	216
October 13, 2023	216	March 8, 2024	216
November 10, 2023	216	April 12, 2024	216
December 8, 2023	Caperton Center	May 10, 2024	Caperton Center

*Approved by the Faculty Senate Executive Committee

b. Committee Meeting dates

Standing Committee meet monthly

COMMITTEE	DATE	TIME
School meetings	First Friday of each month	TBA by Deans
Online Learning	Second Friday of each month	10:00 a.m.
Faculty Senate	Second Friday of each month	1:00 p.m.
Media and Learning	Third Friday of each month	9:30 a.m.
Curriculum	Third Friday of each month	12:00 p.m.
Faculty Welfare & Development	Fourth Friday of each month	9:30 a.m.
General Education	Fourth Friday of each month	12:00 pm.
Admissions and Credits	Third Friday of each month	2:00 p.m.
Executive Committee of Senate	**TBD	**TBD

*Committee dates and times were approved in May 2023, Faculty Senate meeting through the bylaws changes.

**TBD The meeting day and time depends on the course schedules of the members of the Executive Committee.

c. Board of Governors – committee meetings start at 8:00am, regular meeting at 2:00pm. Faculty are encouraged to attend.

XI. Adjournment

With no further business or announcements, movement was made by Les Boggess to adjourn and seconded by Melissa White. The meeting was adjourned at 3:12 pm.

Respectfully submitted,
Erika Rush
2023 – 2024 Pierpont Faculty Senate Secretary