

**Pierpont Community and Technical  
College Faculty Senate Meeting**

Friday, September 8<sup>th</sup>, 2023

ATC 216

*No Teams recording is available for this meeting*

**Faculty Representatives Present**

*Business, Aviation, & Technology:*

*General Education &  
Professional Studies:* Mark Staples

*Health Sciences:* Wendy Singleton, Andrea Wamsley-Barr

*ACF Representative:* Anthony Anobile

*BoG Representative:* Susan Coffindaffer

*SGA Representative:* Devin Teter

*Attending Deans:* Dean Cunningham

*Faculty & Guests:* President Milan Hayward, Provost Michael Waide

*Excused:*

I. Roll Call

|                                |   |  |                                       |
|--------------------------------|---|--|---------------------------------------|
| <i>Anthony Anobile</i>         | <i>Jennifer Ellison</i>                     | <i>Nick George-absent<br/>(proxy Cindy Rodina)</i> | <i>Stephanie<br/>Newbrough-absent</i> |
| <i>Rachel<br/>Plybon Beach</i> | <i>Sara Feltz-absent (Pam<br/>Hamilton)</i> | <i>Brad Gilbert</i>                                | <i>Bryanna Ordiway-<br/>absent</i>    |
| <i>Les Boggess</i>             | <i>Vickie Findley</i>                       | <i>Blake Lilliard</i>                              | <i>Erika Rush</i>                     |
| <i>Ironda Campbell</i>         | <i>Lisa Foster</i>                          | <i>Jack Lowe</i>                                   | <i>Elliott Stricklin-<br/>absent</i>  |
|                                |   |  | <i>Melissa White</i>                  |

**Call to Order**

Senate President Findley called the meeting to order at 1:00 pm in room 216 of the ATC. No virtual meeting option was available per Senate President Findley's request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established with the agenda.

- II. Welcome by the President
  - A. Senate President Findley welcomed everyone to the September meeting.
  
- III. Minutes of Previous Meeting(s)
  - A. Corrections to / Approval of August 18, 2023 Faculty Senate minutes.
  - B. Jennifer Ellison motioned to approve minutes. Melissa White seconded the motion. Senate President Findley called the vote which passed unanimously.
  
- IV. Senate President's Report (hard copy available in August Teams folder)
  - A. President Vickie Findley stated that third Friday committee meetings will start next Friday 9/15/23. (Media & Learning 930am, Curriculum Committee 1200pm, Admissions & Credits 200pm.)
    - 1. Keep meetings to 2 hours
    - 2. President Findley will be at first Committee meetings to elect chairs
    - 3. The Registrar will be offering Curriculog training to the entire Curriculum Committee
  - B. Reminder to Faculty to attend first Meet & Confer on Wed 9/13/23 at 330pm
  
- V. Administrative Reports
  - A. President Milan Hayward
    - 1. Reflections about Welcome Week: Interactions with the students were enjoyable, congratulations to Provost Waide and faculty for a great week.
    - 2. Pierpont Delegate tour Thursday 9/7/23: Several delegates from the Finance & Higher Ed Committees toured Caperton, Vet Tech, Middletown Commons, and the ATC. There was good engagement with students and staff throughout the day, with lunch at the Commons, for an overall positive experience.
      - a. President Vickie Findley commended the group that made efforts to engage with the legislators.
      - b. Pam Hamilton commented that the legislators 'appreciated being educated'.
  - B. Provost Michael Waide
    - 1. Some students are still having Blackboard access issues, even though they are logged into the portal.
      - a. Troubleshooting these problems has identified that students should log onto the Single Sign On using only their UCA, not their full student email address. (Blackboard only recognizes the UCA, not the email address.)
      - b. Communicate Blackboard access troubleshooting tips to students about using the proper UCA to logon and clearing cache history.
    - 2. Enrollment status for Fall 2023 used for budget planning is 1094 FTE, higher than Fall 2022 1010 FTE.
      - a. Includes 100 students removed for non-payment and non-attendance. (140 initially removed, with 40 reinstated)
      - b. Dual-Enrollment and first-time freshmen enrollment is up (Increase in 25 FTE in first-time student) with other student enrollments remaining flat
      - c. Kudos for hard work and efforts by Student Services, Front Desk staff, Financial Aid, and all programs for streamlining schedules
      - d. Important for timely entering of 4-week grades by Faculty so that Memori Dobbs, Pierpont Director of Student Success and

- Completion, can identify unsuccessful students who may need her assistance
3. Federal Compliance Report has been finalized with a submission deadline of Sept 11
    - a. HLC Assurance argument evidence will be linked to the maximum 40,000 word document and will be shared with faculty
    - b. Faculty should expect to interact with the five member HLC team during the onsite inspection Oct 9-Oct 10
    - c. Provost Waide offered a thank you to the authors of each criteria:
      - i. Dean Kari Coffindaffer-Mission
      - ii. Dean Amy Cunningham – Ethics
      - iii. Dean Dave Beighley – Teaching/Learning
      - iv. VP Nancy Parks – Assessment
      - v. VPs Kathy Hypes & Dale Bradley – Business & Finance

## VI. Faculty Representation and Committees

- A. ACF Report: Anthony Anobile – ACF
  1. No report this month
  2. Next meeting is scheduled for Nov 3-5 at Stonewall Resort to discuss the next year's agenda.
- B. Board of Governors Report: Susan Coffindaffer (copy available in TEAMS Sept meeting folder)
  1. BOG will meet 9/19/23 for first regular session of the school year
  2. Committee meetings typically begin at 800am and include:
    - a. Academics and Student Services-Tom Cole, Chair
    - b. Human Resources, Polices, and By-Laws-Tom Cole, Chair
    - c. \*Finance and Administration- Brian Bozarth, Chair
    - d. \*Technology and Data Reporting- Jeff Powell, Chair
    - e. Advancement and Public Relations- Lisa Lang, Chair(\*Committees on which Ms. Coffindaffer currently serves)
  3. Meetings are open for attendance, although agendas/times for meetings have not yet been set.
- C. SGA Report – Madison Martin (absent) – Proxy Devin Teter
  1. SGA has a full cabinet with goals to have representation from every student club
  2. "Connecting the College" events will begin in September, starting with student clubs
  3. Monies raised during the Welcome Picnic fundraiser were used to stock the student food shelves at the ATC and Caperton.
  4. Halloween activities are being planned.
  5. Provost Waide commented about SGA leadership and participation in taste-testing for piloting of a Grab N Go Market at the ATC. VP Dale Bradley is reviewing contracts.

## VII. Old Business

- A. Committee on Committees Second reading-
  1. Some blanks still exist due to pending school elections/voting.
  2. President Findley commented on the importance of beginning committee work in September, rather than waiting until October.

3. Les Boggess moved to approve the second reading to the Committee on Committees as-is; Lisa Foster seconded the motion. Senate President Findley called the vote which passed unanimously.

VIII. New Business

- A. Rescheduling of November 10<sup>th</sup> Faculty Senate meeting due to Veteran's Day holiday was discussed with impact to Curriculum Committee activities; meeting will be cancelled

IX. Open Forum and Discussion

- A. Questions were brought up regarding Curriculum Committee membership access to Acculog
  1. The Registrar and Jennifer Ellison, previous Chair, will be helping set-up and train on processes, including adding/removing committee members from Acculog

X. Announcements:

- A. Committee meetings- Convene next Friday Sept 15<sup>th</sup>
  1. President Findley will start each committee meeting, beginning with standing committees meeting the third Friday in September.
  2. Room reservations will be provided for each committee.
  3. Standing committees meet monthly, non-standing must meet at least once per year, as committee business necessitates.
- B. Board of Governors – next meeting Tuesday Sept 19, at 200pm, 216 ATC
- C. Faculty Senate – next meeting Friday Oct 13<sup>th</sup>, 216 ATC 1:00 pm

XI. Adjournment

- A. With no further business or announcements, movement was made by Anthony Anobile to adjourn and seconded by Les Boggess. The meeting was adjourned at 2:06 pm.

Respectfully submitted,  
Erika Rush  
2023 – 2024 Pierpont Faculty Senate Secretary