

**Pierpont Community and Technical
College Faculty Senate Meeting**

Friday, February 9th, 2024

216 Advanced Technology Center

No Teams recording is available for this meeting

I. Roll Call

<i>Anthony Anobile</i>	<i>Jennifer Ellison</i>	<i>Nick George</i>	<i>Stephanie Newbrough</i>
<i>Rachel Plybon-Beach</i>	<i>Sara Feltz- absent</i>	<i>Brad Gilbert</i>	<i>Bryanna Ordiway</i>
<i>Les Boggess</i>	<i>Vickie Findley</i>	<i>Blake Lilliard-absent</i>	<i>Erika Rush</i>
<i>Ironda Campbell</i>	<i>Lisa Foster</i>	<i>Jack Lowe-absent</i>	<i>Elliott Stricklin</i>
<i>Janet Cole</i>			<i>Melissa White</i>

Faculty Representatives Present

Business, Aviation, & Technology:

General Education & Professional Studies:

Pam Hamilton, John Adair

Health Sciences:

Sherri Craddock

ACF Representative:

Anthony Anobile

BOG Representative:

Susan Coffindaffer

SGA Representative:

Devin Teeter

Attending Deans:

Amy Cunningham, Dave Beighley

Faculty & Guests:

Milan Hayward, George Perich, Suzan Clemens, John Davis, Mary Jo Rutherford

Call to Order

Senate President Findley called the meeting to order at 1:00 pm in room 216 of the Advanced Technology Center. No virtual meeting option was available per Senate President Findley’s request for in-person attendance to this meeting. Quorum was established and attendance was taken using roll call. Order of the day was established on the agenda.

II. Welcome by the President

A. Senate President Findley welcomed everyone to the February meeting.

- III. Minutes of Previous Meeting(s)
 - A. Corrections to / Approval of Dec 8, 2023, Faculty Senate minutes.
 - B. Les Boggess motioned to approve minutes. Melissa White seconded the motion. Senate President Findley called the vote which passed unanimously.
- IV. Senate President's Report
 - A. President Findley – refer to new business, Shared Governance
- V. Administrative Reports – refer to new business, Shared Governance
- VI. Faculty Representation and Committees
 - A. ACF Report: Anthony Anobile (copy available in the TEAMS Feb folder)
 - 1. ACF met on January 19, 2024, via TEAMS. Topics discussed include:
 - a. Tenure versus multi-year contracts in Community and Technical Colleges
 - b. 10% PEIA increases and grant money that may be available to help offset 5% of the costs.
 - c. Legislation to ban/limit DEI may be reintroduced. ACF is compiling a list of how that would impact certain courses, programs, accreditations, grants, etc.
 - d. Establishment of an AI Committee by the House of Delegates to recommend actions to the Speaker of the House regarding all issues involving AI in WV.
 - e. Concerns regarding the Campus Carry bill and how each institution must have policies in place when it goes into effect in July. Considerations for items such as gun storage safes or boxes, lab policies, and rules for faculty.
 - f. Increase in hours allowed for Prior Learning Assessments for credits and the impact on community college enrollment.
 - 2. "WV Rocks" will be piloted in 2024-2025 to help offset difficulties in maintaining faculty in some areas/institutions. Students will be able to take specialized online courses for credit at their home institution.
 - 3. The Great Teacher's Seminar will be held June 17-20 at North Bend State Park. Each institution will select attendees, who will then be given more information on what to bring.
 - B. Board of Governors Report: Susan Coffindaffer (No report-did not meet in Jan)
 - 1. Next meeting Feb 20
 - C. SGA Report – Devin Teeter, VP
 - 1. The student Winter Wonderland Dance in January was a success with at least 40 students plus guests in attendance.
 - 2. The Pizza with SGA meeting had at least 10 non-SGA students in attendance.
 - 3. Students can attend Game Nights on Thursdays from 3p-6p.
 - 4. Several field trips have been planned for students in both Washington, DC, and in Pittsburgh.
 - 5. More activities will be planned for March.
 - 6. President Findley gave kudos to the efforts made by the SGA to plan

activities for Pierpont students.

D. Committee Reports

1. Personnel Committee Report: Pam Hamilton
 - a. Information about credentials/training for each field is being gathered from each Dean, with plans to post in TEAMS for access by faculty.
 - b. Promotion Policy updates are being developed and will include a new rubric, with guidelines for the promotion process.
 - c. Six applications for promotion were reviewed, with recommendations sent to the Provost and President. Official notifications will be sent from the President's office.
2. General Studies Report: Dean Beighley
 - a. Dean Beighley gave many thanks to the hard work done by the committee on important projects regarding evaluation of General Studies using rubrics and creating a schedule/timeline on when assessment activities are done.
 - b. Four different rubrics are being developed/updated: Quantitative Literacy, Communication, Critical Thinking, and Digital Literacy.
3. Media & Learning Report: Melissa White
 - a. The Media/Marketing request form has been updated by Matt Turner.
 - b. The Library is an underutilized resource.
 - c. End of course assessment participation by students is lacking.
4. Faculty Development and Welfare: Bryanna Ordiway
 - a. Nominations are being taken for faculty awards.
 - b. The committee has identified onboarding of new employees as an area that could be improved by considering changes to when employees have access to Blackboard or Curriculog for training and by having sessions devoted to new employees each Professional Development Week.
 - c. Great Teacher's Seminar attendees will be selected.
5. Online Learning: Rachel Plybon-Beach
 - a. Topics being discussed are QM training, tools offered for faculty, and considerations for how to get new faculty earlier access to training.
6. Curriculum: no report

VII. Old Business-none

VIII. New Business

- A. Request from Media & Learning Committee that faculty have sufficient notice when learning resources are being considered for removal and that faculty comments be considered prior to removal of the resource. (LinkedIn Learning)
 1. George Perich commented that the costs of LinkedIn Learning increased significantly.
 2. Jennifer Ellison asked about fees and features related to Tutor.com and whether it can be accessed free through the state.
- B. Request from Media & Learning Committee that a clear explanation of what services

the Pierpont partnership with the WV Community & Technical College system and the WV Library Commission entails.

1. Melissa White commented that there is no help for Library resources, either online or by phone
 2. A Part-time librarian is being considered for the new budget since this is a need for many accredited programs.
- C. Request from Faculty Development & Welfare Committee for new faculty to have earlier access to Blackboard, prior to Faculty Development week.
1. Discussion included the creation of fake courses in Blackboard to assist with training.
- D. Request from Faculty Development & Welfare Committee to establish a buddy system/mentorship program for new faculty.
1. Discussion included creation of a mentorship program, onboarding, and Blackboard training for new faculty.
 2. Follow up with Kim Cale was suggested.
- E. Dr. Suzan Clemens – Learning Strategies
1. Available Support Services resources were reviewed including: Counseling, Disability Services, Learning Strategies, and Pierpont's Parents' Place.
 2. The following handouts are available in the TEAMS Feb meeting folder:
 - a. Faculty Senate Report
 - b. Pierpont as a Holistic Learning Community
 - c. Support Services resources
 - d. Learning Strategies Assessment
 - e. Connecting with Students in Distress
 - f. Start, Keep, Change: Retention begins with recruitment
- F. Winter Intercession vs Summer overload/adjunct pay scale
1. The Provost and Deans will be reviewing the adjunct pay scale.
- G. Dr. Milan Hayward – Shared Governance
1. The current shared governance structure at Pierpont is based on a university model and is different from a Community and Technical College model, which requires everyone working together in a continuous improvement fashion.
 2. Faculty Senate and its committees are referenced on the website, but these are just part of shared governance.
 3. Through meetings with the President in Fall 2023, conversations began with representatives of the Non-classified staff, Classified staff, Faculty Senate, and SGA about shared governance and the need to work towards more transparency.
 - a. Focus has been on the framework and vision for a structure that works.
 - b. A draft document outlining a possible new structure was created and has been shared with all groups to gain feedback.
 - 1) Community (13 counties), Mission, Values, and Vision are included in the proposed structure, with committees formed

from representatives from all groups that provide report to a College Advisory Council (name not final)

- 2) New committees will need to be formed.
 - 3) Old committees may still exist or may change.
 - 4) The President's Cabinet/Council will still be final decision makers.
 - 5) The President will determine what goes to the BOG.
 - 6) The draft document, available in the TEAMS Feb folder, is currently in early conceptual stages of planning with input requested from all groups so that "everyone has a voice".
- c. Further discussion will be held at the Feb Meet & Confer so that everyone is "in the loop".

IX. Open Forum and Discussion

- A. Nick George commented that the changes discussed for shared governance seemed positive, since we are not as large as a university.
- B. Brad Gilbert asked about any plans for Employee Survey follow-up.
 1. This will occur in parallel with Strategic Planning and will include Shared Governance
 2. Results of the survey will be discussed at the March Meet & Confer

X. Announcements:

- A. Feb 14 Meet and Confer - ATC
- B. Faculty Senate – next meeting Mar 8, 2024, at 1:00 pm
- C. Mar 15 – Deadline for graduation application
- D. Board of Governors – next meeting Mar 19, 2024

XI. Adjournment

- A. With no further business or announcements, a movement was made by Les Boggess to adjourn and seconded by Melissa White. The meeting was adjourned at 2:53 pm.

Respectfully submitted,
Erika Rush
2023 – 2024 Pierpont Faculty Senate Secretary