

**PIERPONT COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS**

**IT and Data Reporting Committee Meeting**

**Tuesday, November 19, 2024  
11:30 AM**

**Pierpont's Advanced Technology Center (ATC)  
500 Galliher Drive  
Fairmont, WV 26554  
Room 216A**

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**AGENDA**

- I. Call to Order**
- II. \*Approval of Minutes – March 21, 2023** *Tab 1*
- III. IT Updates**
  - A. Hardware Refresh
  - B. VR Room
  - C. Banner Self-Service Upgrade
  - D. Policies
- IV. HLC Project Plan**
- V. Reports**
  - A. Student Default Rate and Financial Aid
  - B. Student Engagement
  - C. Final Fall Enrollment
  - D. Student Retention and Persistence
- VI. Adjournment**

*\*Denotes possible action item*

**Tab**

**1**

**PIERPONT COMMUNITY & TECHNICAL COLLEGE  
BOARD OF GOVERNORS**

**Technology and Data Reporting Committee Meeting**

**Tuesday, March 21, 2023  
1:30 PM**

**Pierpont's Advanced Technology Center (ATC)  
500 Galliher Drive  
Fairmont, WV 26554  
Room 216A**

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**MINUTES**

**Notice of Meeting**

A meeting of the Pierpont Community & Technical College (Pierpont) Board of Governors Technology and Data Reporting Committee was held on March 21, 2023, beginning at 1:30 PM. The meeting was conducted in person at the Advanced Technology Center in Fairmont, WV. Advanced announcement of this meeting was posted on the WV Secretary of State's Meeting Notices Webpage.

*Committee Members Present:* Jeffery Powell – Committee Chair and Susan Woods Coffindaffer

*Committee Members Absent:* Shauna Burns, Anthony Hinton, and James H. Myers III

*Other Board Members Present:* Thomas Cole, Christine Miller, Juanita Nickerson, and Joanne Seasholtz

*Others Present:* Members of the President's Cabinet, faculty, staff, and others

**I. Call to Order**

Jeffery Powell, Chair, called the meeting to order at 1:30 PM.

**II. Approval of Minutes – February 21, 2023**

Due to not having a quorum present, minutes will be approved at the next committee meeting.

**III. Updates**

**A. Technology Policies**

Tim Henline reported the technology policies are in their final review and will be moving forward next week.

**B. IT Infrastructure**

Tim Henline reported the IT infrastructure will be completed in the new Veterinary Technology building by March 31. All employees will be switched over to Dialpad, excluding six employees, by the end of the week. Tim Henline is working with George Perich to explore a new HRIS system.

**C. IT Software**

Tim Henline reported the replacement of our single sign-on program, Experience, is underway.

**IV. Data Analytics and Report**

Tim Henline reported he is submitting various reports to HEPC and IPEDS every quarter.

**V. Adjournment**

There being no further business, the meeting adjourned.

*Respectfully submitted by Amanda N. Hawkinberry*



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